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# Waste, Recycling and Cleansing Policy Development Advisory Group

**Tuesday, 13th September, 2016 at 5.00 pm**  
**Howard Room, Parkside**

The Access to Information Procedure Rules are not applicable to Policy Development Advisory Groups and members of the public may not attend.

Members of the Council who are not members of the Policy Development Advisory Group may attend to observe the proceedings, seating for which will be provided, subject to providing advance (by noon of the day of the meeting) written notification to the Chairman and clerk of the meeting.

Councillors: Roy Cornell (Chairman)

John Bailey  
John Blackall  
Toni Bradnum  
David Coldwell  
Matthew French

Tim Lloyd  
Christian Mitchell  
Mike Morgan  
Godfrey Newman  
Simon Torn

You are summoned to the meeting to transact the following business

## Agenda

	<b>Page No.</b>
1. <b>Apologies for absence</b>	
2. <b>To approve the notes of the previous meeting</b>	3 - 4
To approve as correct the notes of the meeting held on 30 June 2016.	
3. <b>Commercial Waste Disposal Contract</b>	5 - 10
Forward Plan item scheduled for Cabinet 22 September 2016.	
4. <b>Supply of Wheeled Bins</b>	11 - 14
Forward Plan item scheduled for Cabinet 22 September 2016.	
5. <b>Forward Plan Extract for the Waste, Recycling and Cleansing Portfolio</b>	
To note the Forward Plan extract (if any) for the Waste, Recycling and Cleansing Portfolio	



# Public Document Pack Agenda Item 2

## Waste, Recycling and Cleansing Policy Development Advisory Group 30 JUNE 2016

Present: Councillors: Roy Cornell (Chairman), John Bailey, John Blackall, Toni Bradnum, David Coldwell, Tim Lloyd, Christian Mitchell, Matthew French and Mike Morgan

Apologies: Councillors: Godfrey Newman

### 1 APOLOGIES FOR ABSENCE

Apologies for absence had been received from Councillor Newman.

### 2 TO AGREE THE TIME OF THE MEETINGS OF THE GROUP FOR THE FORTHCOMING YEAR

The group agreed that the start time of forthcoming meetings of the group would be 17:30.

### 3 INTRODUCTION FROM THE CHAIRMAN

Councillor Cornell welcomed members and gave a short introduction.

### 4 WASTE REVIEW

The Director of Community Services and the Head of Waste, Street Scene & Fleet presented to the group. Members noted that a waste services review had been ongoing for nearly one year and that the findings of the review could now be considered. An all-member seminar had been scheduled for 4 July.

The presentation outlined:

- The modelling of four options for future waste collection services
- Consideration of the existing method of collection, including the manpower, financial resource requirements, vehicle type, depreciation, route optimisation, disposal sites and turnaround times
- Industry waste standards and recycling targets
- Budget requirements for each of the 4 options considered for the future

Members discussed with officers:

- The cost of alternative options
- Disposal and recycling sites
- Recycling contamination rates and encouraging behaviour change
- The potential impact of food recycling in the future

- The comparative cost of leasing or purchasing vehicles
- Comparative fuel efficiency considerations
- Outsourcing considerations
- That maintenance of the current method of waste collection required budget growth
- That one of the options being considered offered a substantial saving to the council

Officers explained that Horsham had the highest recycling rate in Sussex at 45%, and that there was a target to recycle 50% of waste by 2020 which could be achieved as a consequence of the review.

5 **SERVICE REVIEW RESULTING IN CHANGES TO RECYCLING AND REFUSE COLLECTIONS FROM ISOLATED PROPERTIES AFFECTING APPROXIMATELY 125 PROPERTIES.**

The Head of Waste, Street Scene & Fleet explained how waste was collected from isolated and those with secure entry system properties. The group heard that a review had been undertaken and that a Cabinet decision was required on whether to make changes to how waste was collected from a specific number of properties. A Councillor had been on a site visit with the Service Manager and had a view about the potential impact upon different age groups, and the capability level of some residents that might be affected by a change to collection methods. Officers asked members to note that an assisted collection service was still to be offered to those residents that met criteria.

Members attention was also drawn to the forthcoming Cabinet report, which would focus on the small number of properties across the district as noted on the Forward Plan.

6 **FORWARD PLAN EXTRACT FOR THE WASTE, RECYCLING AND CLEANSING PORTFOLIO**

Members noted that the location of the Forward Plan on the council website had changed at that synchronisation between matters going to Cabinet for decision and the advisory group was expected. The waste services review would be a Cabinet decision and notice of which would be placed on the Forward Plan.

*The meeting closed at 19:00*

CHAIRMAN

# Agenda Item 3

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Arrangements) (Access to Information) (England)  
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